

FORM OL/S3  
APPLICATION FOR  
SEAFARER DOCUMENTS



REPUBLIC OF VANUATU  
PORT VILA, VANUATU

*This Document must be filled in **completely and legibly** in order to have documents issued.*

## I. Reason for Application

SEAFARERS ID BOOK     LICENSE/ENDORSEMENT    (Check both boxes if applying for both documents)

Check one:     ORIGINAL     RENEWAL     REPLACEMENT

If requesting a duplicate for a lost or stolen License/ID Book attach a signed statement explaining how, when and where your credentials were lost or stolen and your efforts to recover them.

**VESSEL NAME** \_\_\_\_\_ **OFFICIAL NUMBER** \_\_\_\_\_

(VESSEL NAME AND OFFICIAL NUMBER IS NOT REQUIRED FOR AN APPLICATION SUBMITTED BY AN INDIVIDUAL SEAFARER NOT YET WORKING ON A VANUATU FLAGGED VESSEL)

**DESIGNATE ALL LICENSES OR ENDORSEMENTS BEING APPLIED FOR BELOW:**

<input type="checkbox"/> Master	<input type="checkbox"/> Chief Officer	<input type="checkbox"/> Navigating Officer of the Watch	<input type="checkbox"/> REO (Electronics)
<input type="checkbox"/> Chief Engineer	<input type="checkbox"/> 2nd Engineer	<input type="checkbox"/> Engineering Officer of the Watch	<input type="checkbox"/> GOC
<input type="checkbox"/> Able Seaman	<input type="checkbox"/> AB/LB	<input type="checkbox"/> Ordinary Seaman	<input type="checkbox"/> ROC
<input type="checkbox"/> Motorman	<input type="checkbox"/> Lifeboatman	<input type="checkbox"/> RTO (telephony) / RMO	<input type="checkbox"/> Other

### MODU DOCUMENTS

<input type="checkbox"/> OIM	<input type="checkbox"/> Barge Supervisor	<input type="checkbox"/> Ballast Control Operator	<input type="checkbox"/> Maintenance Supervisor
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## II. Personal Information

Last / Family / Name (Surname)		Middle Name		Date of Birth (DD/MM/YY)	
First / Given Name		Place of Birth (City & Country)		Citizenship	
Height	Weight	Hair Color	Eye Color	<input type="checkbox"/> Male	<input type="checkbox"/> Female
<input type="checkbox"/> Ft / <input type="checkbox"/> Cm	<input type="checkbox"/> Lb / <input type="checkbox"/> Kg				
Distinguishing Marks (Scars, Tattoos, Birthmarks, etc.):			<p style="text-align: center;"><b>Please staple, glue two pictures or if filing by email attach a picture in "jpeg" format. The size of should be about 15kb.</b></p>		
Permanent Address					
Mailing Address for Seaman's Documents					
Person to Notify in Case of an Emergency					
Relationship to You					
Address & Telephone Number of Person					

### III. Description of Highest Grade License/Endorsements

	LICENSE / ENDORSEMENT GRADE	LICENSE NUMBER	ISSUE DATE	EXPIRATION DATE	ISSUING COUNTRY
Vanuatu					
National*					
GMDSS					

**COMPLETE FOLLOWING INFORMATION AS PER YOUR NATIONAL CERTIFICATE**

CAPACITY	FUNCTIONS	LEVEL**	LIMITATIONS

\*ATTACH COPIES OF OTHER LICENSES OR ENDORSEMENTS

\*\* M = Management / O = Operational / S = Support

- Have you ever been denied mariner documents by any other flag?  Yes       No
- Have you ever had any license issued to you revoked or suspended?  Yes       No
- Have you ever been convicted of a crime?  Yes       No

(If YES to any of the above, attach a full explanation of the circumstances and outcome to this application)

### IV. SEA SERVICE

**Notes:**

- List all vessels you have served on in the past 5 years.
- Proof of sea service must be from seaman's book or certificates of service. Copies are accepted.
- If additional space is needed, attach additional pages.

Vessel	GRT	Power HP / kW	Flag	Rank	Service		Total Time
					to	from	

## V. Declaration of Applicant

<p>I, _____ hereby declare that:</p> <p style="text-align: center;"><b>Applicant Name</b></p>	
<p>1. All information and supporting documents I have provided with this application are true, to the best of my knowledge.</p> <p>2. I have read and understood Vanuatu Maritime Bulletin 108, "Legislation and Responsibilities"; and</p> <p>3. I will abide by the Vanuatu Maritime Act and Regulations, the various conventions and mandatory codes addressed in the Act and Regulations, and the regulations prescribed by all applicable International conventions and codes.</p> <p><i>I understand that any information or attached document(s) found to be fraudulent in this application will nullify the application and any documents issued thereof. I further understand, should the documents and information provided herewith be found fraudulent, I will be prohibited from future employment on Vanuatu flag vessels, and my name will be reported to other flag administrations.</i></p>	
<p><b>An Original Signature of the Applicant is required. However, an Electronic Signature with the Company's stamp &amp; Signature of an Authorized Placement Official together will suffice in cases where the Applicant is applying for a renewal and is serving on board the vessel at the time of submitting the application.</b></p>	
<p><b>Signature of the Applicant</b></p> <p><i>Original or Electronic</i></p>	<p>-----</p> <p><b>Signature of Placement Official</b></p>
	<div style="border: 1px solid black; width: 100px; height: 100px; margin: 0 auto;"></div> <p><b>Company Stamp</b></p>

## VI. Radio Operator Declaration

<p>I, _____ hereby declare that:</p> <p style="text-align: center;"><b>Applicant Name</b></p>	
<p>In connection with my service on board vessels registered under the laws and regulations of the Republic of Vanuatu, I agree to:</p> <p>1. Maintain secrecy in radio correspondence;</p> <p>2. Refrain from unauthorized interception of radio communication not intended for public general use;</p> <p>3. Refrain from disclosing the existence of any radio communication not intended for public general use; and</p> <p>4. Conform to the regulations annexed to the International Telecommunications Union Convention in force, and all laws and regulations of the Republic of Vanuatu applicable to the operation of ship radio stations.</p>	
<p><b>An Original Signature of the Applicant is required. However, an Electronic Signature with the Company's stamp &amp; Signature of an Authorized Placement Official together will suffice in cases where the Applicant is applying for a renewal and is serving on board the vessel at the time of submitting the application.</b></p>	
<p><b>Signature of the Applicant</b></p> <p><i>Original or Electronic</i></p>	<p>-----</p> <p><b>Signature of Placement Official</b></p>
	<div style="border: 1px solid black; width: 100px; height: 100px; margin: 0 auto;"></div> <p><b>Company Stamp</b></p>

# GENERAL INFORMATION AND INSTRUCTIONS

**\*\*\* MISSING DOCUMENTATION WILL RESULT IN PROCESSING DELAYS AND / OR REJECTION OF THE APPLICATION. \*\*\***

Please read the following instructions carefully and enter all required information. This application may be completed electronically; printed for signatures; and mailed to the Republic of Vanuatu along with all supporting documentation required.

## APPLICATIONS

- Application for Renewal of Seafarer Documents – OL/SI 3
- Medical Form - MED1C

**PHOTOGRAPHS** - Photos must be in **color** and portray a good likeness of applicant for satisfactory identification:

- **TWO (2)** passport size (**2”x 2”**) photos
- Facial front view of applicant
- Taken no more than 1 year from the time application is submitted
- Applicant’s name is to be printed on the reverse side of the photograph

## DOCUMENTS

- A valid seaman’s document from the maritime nation in which the original Vanuatu Endorsement was issued.

**PROOF OF SEA SERVICE** (See Part IV of application)

**PROOF OF NATIONAL LICENSE/ENDORSEMENT** - A certified copy of applicant’s national license and STCW endorsement, if

**MISCELLANEOUS** - In the event approval of this application is not granted, a processing fee will be charged to the applicant, and documents will be disposed of by Vanuatu.

**RENEWAL APPLICATIONS** - In addition to the above requirements, a copy of the previously issued Vanuatu ID book or officer license/endorsement must be included.

**FEE SCHEDULE** - Payment must be made by PayPal, Stripe, Credit or Debit Card or wire transfer and payable in US dollars.

Seaman ID Book.....	50.00
Master / Chief Engineer License / Endorsement / OIM / Ballast Control Operator.....	150.00
Chief Officer / 2ND Engineer / Maintenance or Barge Supervisor .....	125.00
All Other Officer Licenses / Endorsements including GOC / RTO / REO / RMO / ROC .....	100.00

**APPLICATIONS AND DOCUMENTS ARE TO BE SUBMITTED ONE OF THE FOLLOWING OFFICES:**

Office of the Deputy Commissioner of Maritime Affairs  
Email: Registry@tradeboard.biz